



## **NOTICE OF MEETING**

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**CABINET MEMBER FOR CULTURE, LEISURE AND SPORT – DECISION MEETING**

**FRIDAY 12 OCTOBER 2012 AT 1.00PM**

**CONFERENCE ROOM B, 2<sup>ND</sup> FLOOR, CIVIC OFFICES, PORTSMOUTH**

**PLEASE NOTE THE CHANGE OF VENUE FOR THIS MEETING**

Telephone enquiries to Karen Martin, Democratic Services on 023 9283 4052  
Email: [karen.martin@portsmouthcc.gov.uk](mailto:karen.martin@portsmouthcc.gov.uk)

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### **Membership**

Cabinet Member for Culture, Leisure & Sport	Councillor Lee Hunt, Liberal Democrat
Group Spokespersons	Councillor Lee Mason, Conservative Councillor David Horne, Labour

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(NB This Agenda should be retained for future reference with the Minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**Deputations by members of the public may be made on any item where a decision is going to be taken. The request needs to be made in writing to the officer (details above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (eg. for or against the recommendations). Email requests are accepted.**

## AGENDA

1. **Apologies**
2. **Declarations of Members' Interests**
3. **Allotment Charges from November 2013**

... The attached report by the Head of Transport and Environment is to seek approval for a strategy to achieve full cost recovery on the provision of allotments by the city council.

### **RECOMMENDED that:**

- (1) Approval is given to set allotment charges due in November 2013 as detailed in Option 1 (section 4.1) of this report.**
- (2) Approval is given to investigate the transfer of allotment management to the allotment associations, as detailed in Option 2 (section 4.2) of this report.**

A report by the Head of Transport and Environment is attached.

4. **Designation of a number of Open Spaces as Local Nature Reserves (LNRs)**

... Purpose: To seek approval of the Cabinet Member for the designation of Local Nature Reserve Status for the following Open Spaces: Portsdown Hill (SSSI), Farlington Triangle, Hilsea Lines and Milton Common.

### **RECOMMENDED that:**

- (1) The Cabinet Minister is recommended to approve the designation of the land listed below as local nature reserves:**
  - **Portsdown Hill**
  - **Farlington Triangle**
  - **Hilsea Lines**
  - **Milton Common**

**and to delegate authority for the formal act of designation to the Head of City Development and Culture/Head of Culture, in consultation with the Head of Legal Services and the Head of Asset Management in relation to the Council's land holding powers.**

- (2) The Cabinet Member is recommended to approve the recommendation of the report to designate the land named above as Local Nature Reserves, subject to diligence work being undertaken by the Council's Asset Management and Legal Services teams to ensure that there would be no incompatibility between land holding powers and designation.**

A report by the Head of City Development and Cultural Services is attached.

**5. Portsmouth Cultural Trust Annual Update Report**

... To update and inform the Cabinet Member for Culture, Leisure and Sport on the work carried out by the Portsmouth Cultural Trust during the first year of their operation from April 2011 – March 2012.

**RECOMMENDED:**

- (1) That the update report on the work of Portsmouth Cultural Trust 2011/12 be noted including the delivery against key performance and reorganisation targets.**
- (2) That the success of the initial transition year be noted and that formal thanks are given to Portsmouth Cultural Trust for the delivery of a successful transfer.**
- (3) That further effective monitoring of the Partnership Agreement with Portsmouth City Council and provision of information by Portsmouth Cultural Trust supports future reports being brought to this meeting on an annual basis.**

A report by the Head of City Development and Cultural Services is attached.

**6. D-Day+70**

... Purpose: To present D-Day+70, a major project to mark the 70<sup>th</sup> anniversary of D-Day in 2014.

**RECOMMENDED that the report is approved and the general principles set out for D-Day+70 are welcomed and:**

- (1) That the Cabinet Member notes the bid to the Heritage Lottery Fund (HLF) has been submitted**
- (2) That a capital bid is submitted for £100,000 to match-fund the scheme. HLF funding, if secured, will be at a ratio of 4:1. In the event that the capital bid is unsuccessful, funds would need to be identified from another source and a further report detailing the options brought to Members.**

A report by the Head of City Development and Cultural Services is attached.

## **7. Portsmouth City Council Leisure Card**

... Purpose: To update and inform the Cabinet Member for Culture, Leisure and Sport on the usage of the Leisure card over the last 5 years and to make recommendations for action in 2012/13.

### **RECOMMENDED:**

- (1) That the Cabinet Member notes the contents of the report.**
- (2) That the Cabinet Member agrees to continue to support the Leisure Card within existing budgets.**
- (3) That the Cabinet Member agrees to the current rationale for the Leisure Card.**
- (4) That the Cabinet Member agrees to widen non sporting activities expanding the existing scheme and making it more attractive to potential users.**

A report by the Head of City Development and Cultural Services is attached.

## **8. Community Centres Policy**

... Purpose: The purpose of this report is to put forward for approval a policy clearly outlining the Council's aims for its community centres. The policy will provide a framework for future decision making about location of provision and will give officers guidance on the Council's priorities, including the role of the managing community associations.

**RECOMMENDED that this Community Centre purpose and policy statement be formally approved.**

A report by the Head of City Development and Cultural Services is attached.

## **9. Milton Common Memorial (also known as the 'People's Memorial')**

... Purpose: To update and inform the Cabinet Member for Culture, Leisure and Sport on matters relating the memorial at Milton Common, also known as the 'People's Memorial' and to review the retrospective permission granted by the Cabinet Member for Culture, Leisure and Sport on 20 October 2011 and give further opportunity to consider public comment on the memorial site.

### **RECOMMENDED:**

- (1) That the retrospective permission granted on 20 October 2011 is approved and confirmed.**
- (2) That this permission allows the memorial to remain on Milton Common and Langstone Harbour foreshore provided the extent of works and their boundary do not exceed those recorded on Drawing MCM-02 dated 26 October 2011.**

- (3) That the city council undertakes to survey the site on an annual basis to ensure the conditions of approval are adhered to.**
- (4) That the city council undertakes to monitor the site to ensure vermin are not encouraged by irresponsible feeding of other wildlife (birds).**
- (5) That the city council and Coastal Defence Partnership continue to monitor the site and maintain the city council's duty of care to the general public. Should the memorial structure show signs of risk of collapse at any time in the future, that authority be given to take all reasonable steps to maintain that duty of care.**

A report by the Head of Transport and Environment is attached.

### **Items for Information only**

#### **10. Portsmouth 2013: Home of Great Writing**

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Requested by: the Head of City Development and Cultural Services

Purpose: To inform the Cabinet Member for Culture Leisure and Sport of the development of activities to celebrate Portsmouth as the Home of Great Writing in 2013.

An information report by the Head of City Development and Cultural Services is attached.

#### **11. Visitor numbers for Libraries, Museums and Records and Recreation Services**

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Requested by: the Head of City Development and Cultural Services

Purpose:

- (1) To update the Cabinet Member on the Museum and Records visitor figures trends for the past 6 years, specifying individual sites and discussing visitor targets for 2012/13.
- (2) To update the Cabinet Member on the Library Service visitor trends for the past 6 years along with membership and issues trends and discussing the visitor target for 2012/13.
- (3) To update the Cabinet Member on the Recreation visitor trends over a 6 year period.
- (4) To continue the strategies adopted to broaden access and increase participation of Cultural Services.

An information report by the Head of City Development and Cultural Services is attached.